

Bid Request Checklist

What to have ready before you ask for a bid. None of it is required; every item you can answer makes the first number more accurate.

WHAT YOU NEED

- ☐ Which services: structured cabling, networking / IT infrastructure, audio/video, security (CCTV, access control, alarm)
- ☐ Not sure? Ask for a walkthrough and we will scope it with you
- ☐ Facility type (office, school, hospital, warehouse, retail...)

PROJECT SCOPE

- ☐ New construction or existing-building retrofit
- ☐ Approximate square footage
- ☐ Estimated drop / port count
- ☐ Cable type if known: Cat 5e, Cat 6, Cat 6a, fiber, coax
- ☐ Number of doors (access control) or camera locations
- ☐ Where the telecom room or data closet is, or will be

LOGISTICS

- ☐ Target completion or opening date
- ☐ Who is managing the job: general contractor, owner, architect or engineer
- ☐ Union labor or prevailing-wage requirement
- ☐ Working hours or occupied areas the crew must work around

DOCUMENTS

- ☐ Floor plan or drawings (upload up to 5 files with the online form)
- ☐ Specifications, if the project has them

YOUR CONTACT INFORMATION

- ☐ Name, company, email and phone
- ☐ Best way to reach you: phone or email

Send it: www.jnmconnections.com/bid.html · (740) 967-8311 · info@jnmconnections.com